

\*\*\*\*\*February 11, 2019\*\*\*\*\*

The Signal Mountain Town Council held its regular meeting on Monday, February 11, 2019, at 6:00 p.m. in the Town Hall. Those present were:

Those present were: Mayor Dan Landrum  
Councilmember Bill Lusk  
Councilmember Susannah Murdock  
Councilmember Robert Spalding

Also present were: Town Manager Boyd Veal  
Town Attorney Harry Cash  
Finance Director/Town Recorder Carol White  
See attached list for others present

Mayor Landrum led the pledge of allegiance. A moment of silence was observed.

### **Minutes**

The minutes for the January 10<sup>th</sup> regular meeting were presented. There being no changes, the minutes were approved.

The minutes for the January 25<sup>th</sup> worksession were presented. There being no changes, the minutes were approved.

### **Citizen Comments**

Mayor Landrum invited comments from the audience.

Larry Taylor, Mississippi Avenue, informed the Council that stormwater has been running into his home and garage. He said the culvert is blocked below the Signal Mountain Presbyterian Church, causing the stormwater to overflow onto his property. He said he is very concerned about the foundation and flooring in his home. Mr. Taylor provided photographs of the property and of the drainage issues.

Lee Akers, Westwood Drive, said the issue probably started when the church expanded their parking lot.

Town Manager, Boyd Veal, explained to the Council that there is a Resolution on the agenda that will study the stormwater drainage in the area of Mr. Taylor's and the Presbyterian Church's property.

There being no further comments, the meeting resumed.

### **Beer Board**

The regular meeting was temporarily suspended for the Council to convene as the Beer Board.

The Council considered a request from the Pizza Place for an on-premises beer permit. Owner, Paul Roberts, appeared before the Council.

Councilmember Spalding motioned to approve the on-premises beer permit for the Pizza Place. Councilmember Murdock seconded the motion. All present being in favor, the motion passed.

The regular meeting was reconvened.

### **Resolutions**

1. "A RESOLUTION AUTHORIZING THE DISTRIBUTION OF THE TOWN OF SIGNAL MOUNTAIN'S WATER FUND IN LIEU OF AD VALORUM TAX PAYMENTS ON THE PROPERTY OF THE PUBLIC WORKS WITHIN THE TOWN FOR THE WATER SYSTEM FOR FISCAL YEAR 2018-2019 IN THE SUM OF \$30,395.00."

Councilmember Lusk made a motion to approve the resolution. Councilmember Spalding seconded the motion. All present being in favor, the motion was approved.

2. "A RESOLUTION AUTHORIZING THE TOWN MANAGER TO SIGN AN AGREEMENT WITH A.D. ENGINEERING IN THE AMOUNT OF TEN THOUSAND FIVE HUNDRED DOLLARS (\$10,500) TO PROVIDE PROFESSIONAL ENGINEERING SERVICES FOR THE STUDY OF TWO DRAINAGE CROSSINGS IN THE 600 BLOCK OF MISSISSIPPI AVENUE AS WELL AS ASSOCIATED UPSTREAM AREAS AND APPROVING CONTINGENCY FUNDS IN THE AMOUNT OF ONE THOUSAND FIFTY DOLLARS (\$1,050) FOR ADDITIONAL COSTS AND REIMBURSABLE EXPENSES ASSOCIATED WITH THIS PROJECT."

Mr. Veal informed the Council that the Town has already investigated the stormwater drainage issue on Mississippi Avenue. He said the Town determined that it is in an underground pipe on private property and that the Town does not have the authority to make repairs on private property. He said, however, even though the obstruction is on private property the Town had attempted to clear the blockage, but was unsuccessful.

Lee Akers, Westwood Drive, said he believes the issue is that stormwater from Larry Taylor's Mississippi Avenue property is flowing through a 17" pipe into a smaller 15" culvert downstream. Mr. Taylor said he had increased the drainage on his property, but this had not solved the problem.

Council informed Mr. Taylor that the current Resolution is a necessary step that the Town has to take to find a permanent solution to the stormwater drainage issue.

Councilmember Lusk made a motion to approve the resolution. Councilmember Spalding seconded the motion. All present being in favor, the motion was approved.

3. "A RESOLUTION AUTHORIZING THE TOWN MANAGER TO SIGN AN AGREEMENT WITH A.D. ENGINEERING IN THE AMOUNT OF SIX THOUSAND FIVE HUNDRED DOLLARS (\$6,500) TO PROVIDE PROFESSIONAL ENGINEERING AND DESIGN SERVICES FOR THE REPLACEMENT OF A DRAINAGE CROSSING ON STRATFORD WAY AND APPROVING CONTINGENCY FUNDS IN THE AMOUNT OF SIX HUNDRED FIFTY DOLLARS (\$650.00) FOR ADDITIONAL COSTS AND REIMBURSABLE EXPENSES ASSOCIATED WITH THIS PROJECT."

Councilmember Spalding made a motion to approve the resolution. Councilmember Murdock seconded the motion. All present being in favor, the motion was approved.

### Discussion

- a. Guidelines for boards, Committees and Council Liaisons. The Council discussed their desire to have guidelines for committee members and Council liaisons. The council agreed that Mr. Veal will draft the guidelines and have them ready for review at the March meetings.

Mayor Landrum requested that the following items be considered for the guidelines:

1. What is the role of a liaison
2. Should the committees have by-laws, and what a good set of by-laws should contain
3. Should the committees have mission statements
4. Procedures for taking of the minutes
5. Procedures for timely returning of minutes so they can be posted on the web site

Councilmember Lusk said the guidelines should clearly state that the Council liaison is not a voting member of any board other than the Planning Commission and Library Board.

Councilmember Murdock said the guidelines should provide a method for the smooth transition of committee members.

- b. Sparkle Day – March 23, 2019. Mr. Veal said the Town staff will make sure that the safety vests and other supplies are ready for the Sparkle Day event.

Councilmember Spalding said he is coordinating with the Lion's Club to have food for the event wrap-up at Althaus Park and asked the Town to provide drinks. He also stated that the Sparkle Day Facebook page will be re-activated for the event.

- c. Update on Centennial Celebration Schedule. Mr. Veal reported the Centennial Celebration Committee (CCC) voted to schedule the parade and fireworks to the July 4<sup>th</sup> celebration. He said the CCC will coordinate with the Lions Club to determine how the Town can best

supplement their efforts at the picnic. Mr. Veal said some of the suggestions include the Town providing cotton candy, peanuts, music, etc.

- d. Website and E-mail Updates. Mayor Landrum stated that the Town's current e-mail system is horrible. In addition, he said the Town's website is not sufficiently dynamic and can't be edited or updated by multiple users. He determined that to attempt changes with the current supplier may not significantly change those issues. Mayor Landrum said he has been working with various persons to find a better solution to the matter. Council agreed that Mayor Landrum should continue his efforts to find a resolution to these issues.

### **Tentative Agenda**

Council discussed a tentative agenda for the February 25, 2019 meeting.

### **Other Business**

Councilmember Lusk asked if trash receptacles can be placed at the recycling center for plastic bags, Styrofoam peanuts and trash. Public Works Director, Loretta Hopper, explained there is a receptacle at the end of the last container. She explained that since the Town can no longer recycle plastic bags, other receptacles are not provided in an effort to discourage residents from bringing plastic bags to the recycle center. In addition, she said, when other receptacles were provided the residents crammed them with the plastic bags, resulting in large amounts of extra trash. Mr. Veal said he will work with Ms. Hopper to see if there are other viable options.

Councilmember Spalding asked if the new swaploader leaf machine can be used to pick up trash on the side of the roads. Ms. Hopper explained that to do so would tear up the blades in the machine.

Mayor Landrum said that he, Mr. Veal, and Special Projects & Compliance Manager, Sam Guin, will be attending this year's TML legislative conference in Nashville.

Mayor Landrum said the recent meeting of the Signal Mountain Community Forum centered on the impact on the Town of population growth of the mountain.

Mayor Landrum suggested taking another look at the Small Cities Coalition to determine if there are areas of mutual interest and concern.

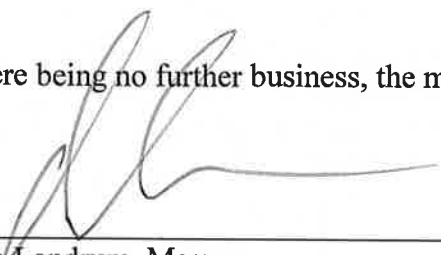
Mayor Landrum said that Fire Chief, Eric Mitchell, will provide the Fire Department's Strategic Report at the next meeting.

Mayor Landrum asked Council members to bring minutes (even if they are still only drafts) of their committee's meetings to be included in the Board Liaison Reports at the next scheduled Council Meetings.

Councilmember Spalding asked that the Fire Department add Automatic Compression Devices (ACD) purchases to their budget requests for FY 2019-20.

Mayor Landrum asked Council to bring ideas to the next Council meeting for discussions regarding how to recognize the prior Town Attorney, Phil Noblett and memorialize Sam Powell.

There being no further business, the meeting was adjourned.



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Dan Landrum, Mayor

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Recorder